Pehli Kamai®

GUIDE FOR HR TEAMS

How to hire a fresher on Pehli Kamai

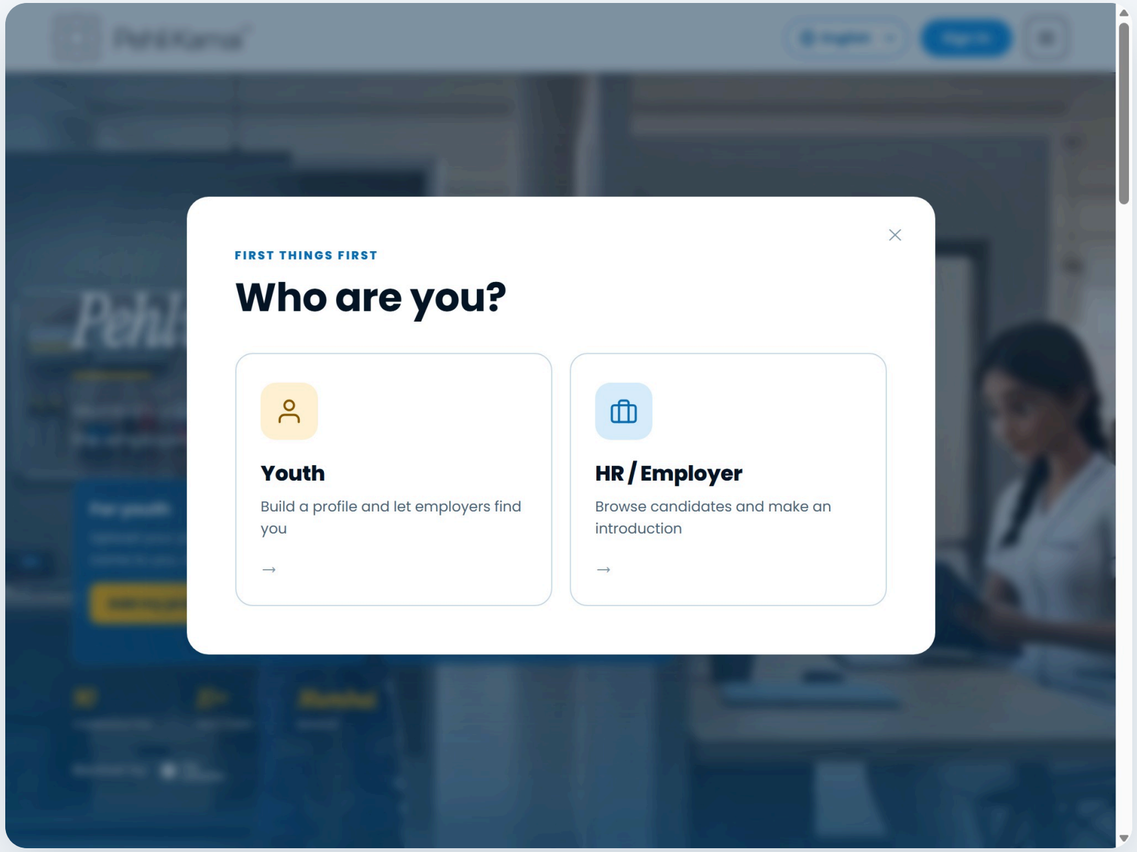
Create your account, browse candidates, and let us make the introduction. About five minutes, start to finish.

pehlikamai.com · by Tiny Miracles

STEP 1 OF 6

Open the site and choose “HR / Employer”

1. Go to **pehlikamai.com** on a laptop or phone.
2. Click the blue **Sign in** button at the top right.
3. When it asks **Who are you?**, click **HR / Employer**.



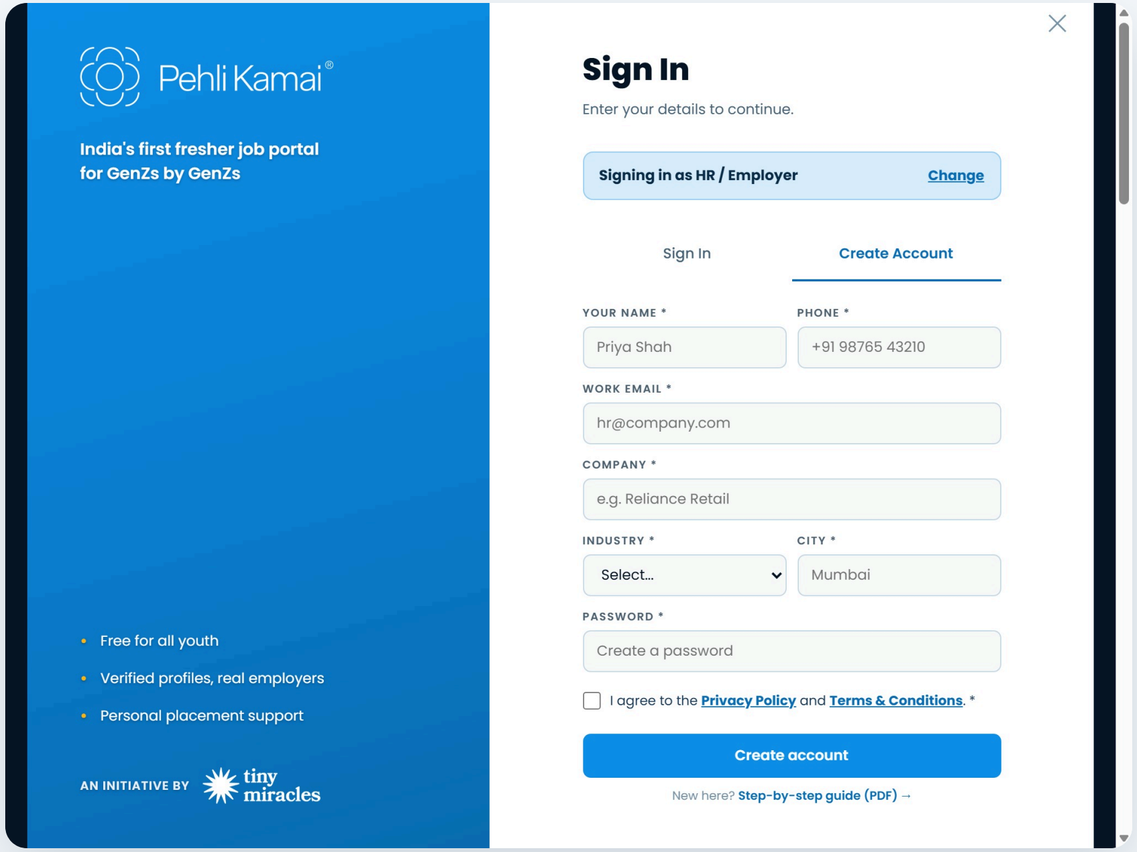
STEP 2 OF 6

Create your account

Click the **Create Account** tab, then fill in:

- Your name and phone number
- Work email (your company address)
- Company, industry and city
- Industry not listed? Choose **Other** and type it
- A password of at least 6 characters

Tick the box to agree to the Privacy Policy and Terms, then click **Create account**.



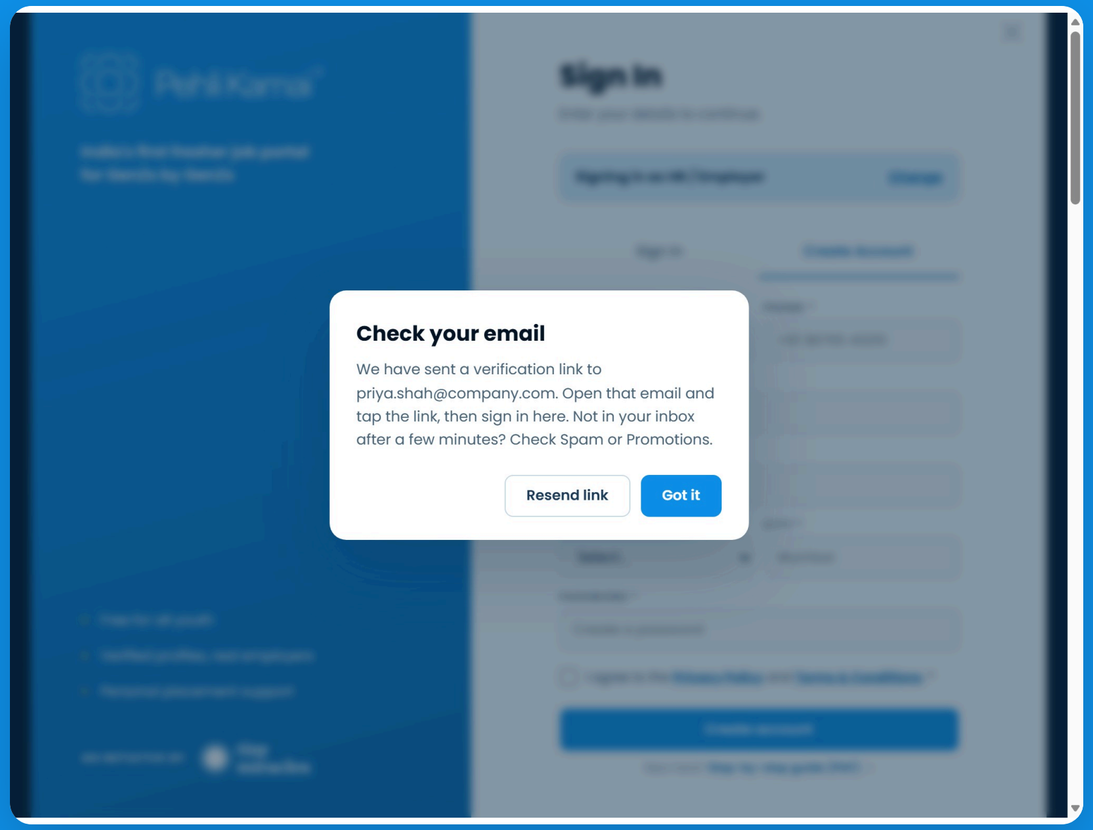
STEP 3 OF 6

Check your inbox and verify your email

As soon as you create the account, this **Check your email** box shows the address we sent the link to.

1. Open that email and click the link.
2. Come back and sign in.

Not there after a few minutes? Look in **Spam** or **Promotions**, or tap **Resend link**.

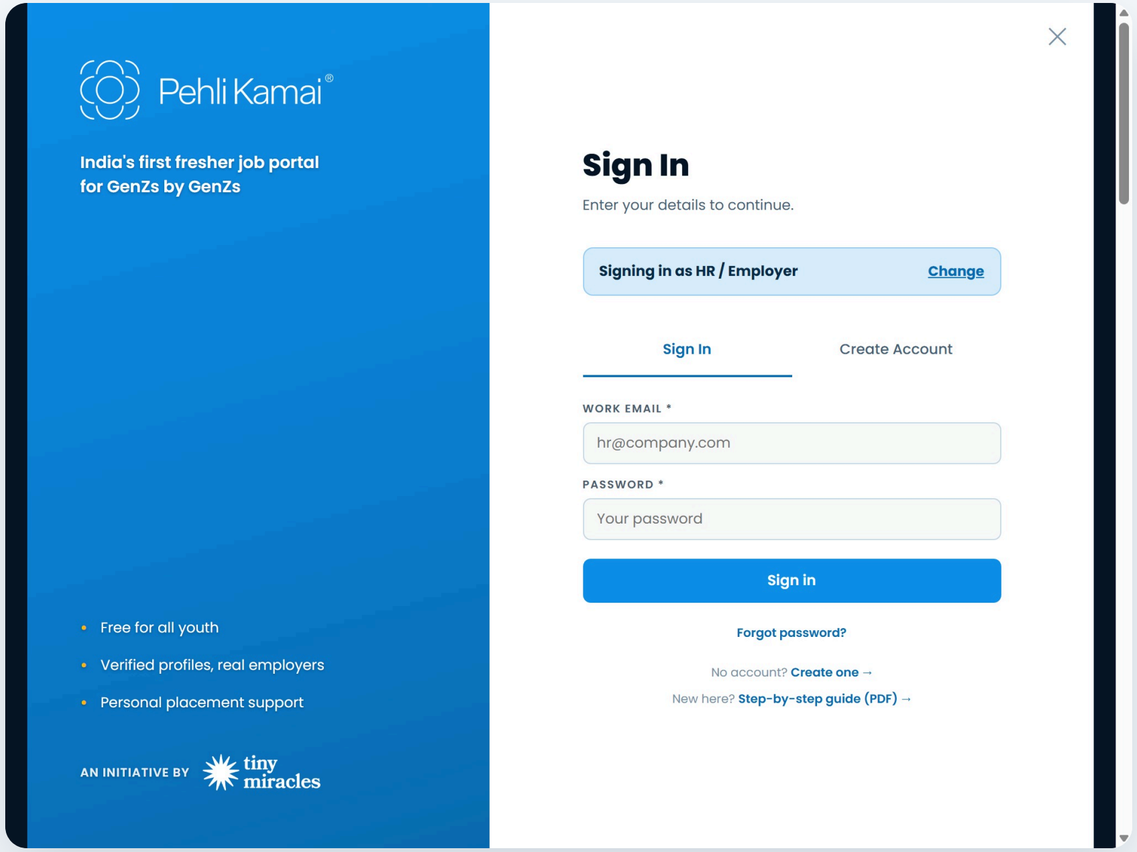


STEP 4 OF 6

Sign in

1. Back on pehlikamai.com, click **Sign in** and choose **HR / Employer**.
2. Stay on the **Sign In** tab. Enter your work email and password.
3. Click **Sign in**. Your name now shows in the top bar, and we email you a welcome message.

Forgot your password? Click **Forgot password?**, type your work email and tap **Send reset link**.

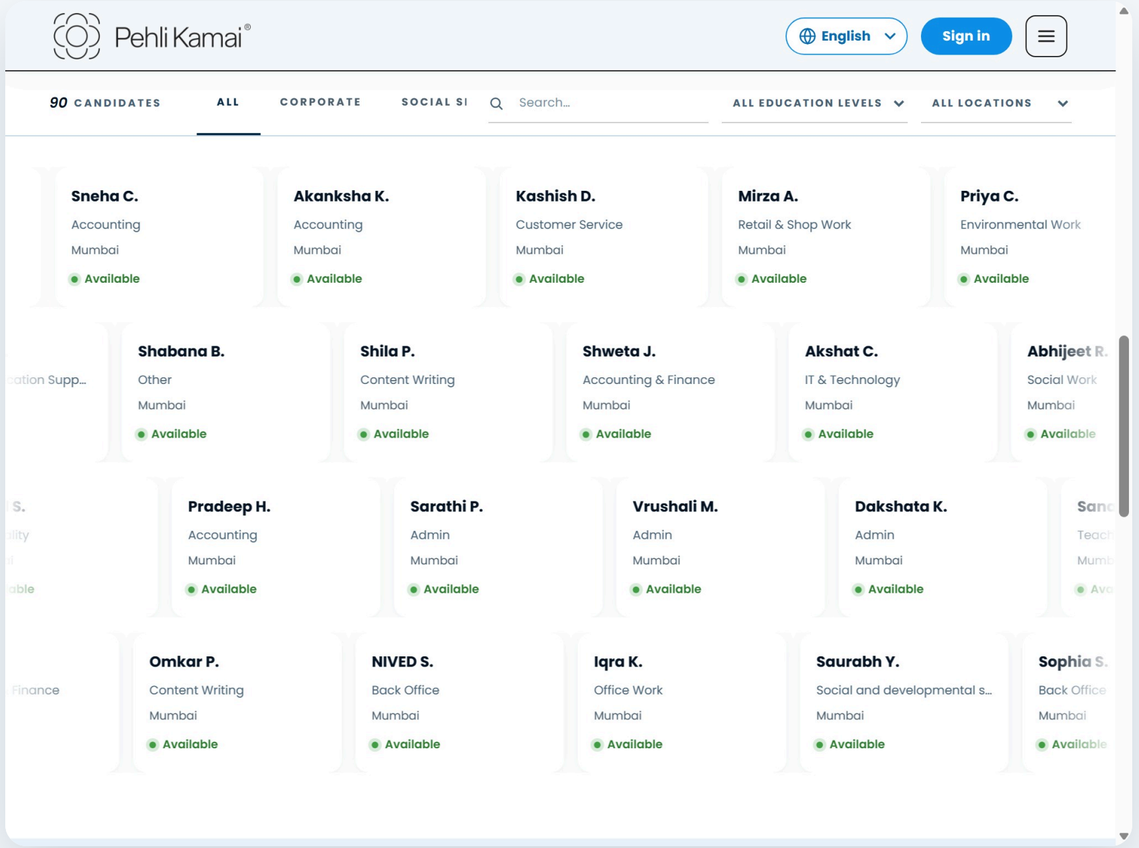


STEP 5 OF 6

Browse and filter candidates

Scroll down the home page to the candidate cards. Narrow them with the bar on top:

- **Sector tabs:** All, Corporate, Social sector, Freelance, Services
- **Search:** type a role, like “accounting”
- **Education:** 10th, 12th, Graduate, ITI/Trade
- **Location:** pick an area of Mumbai

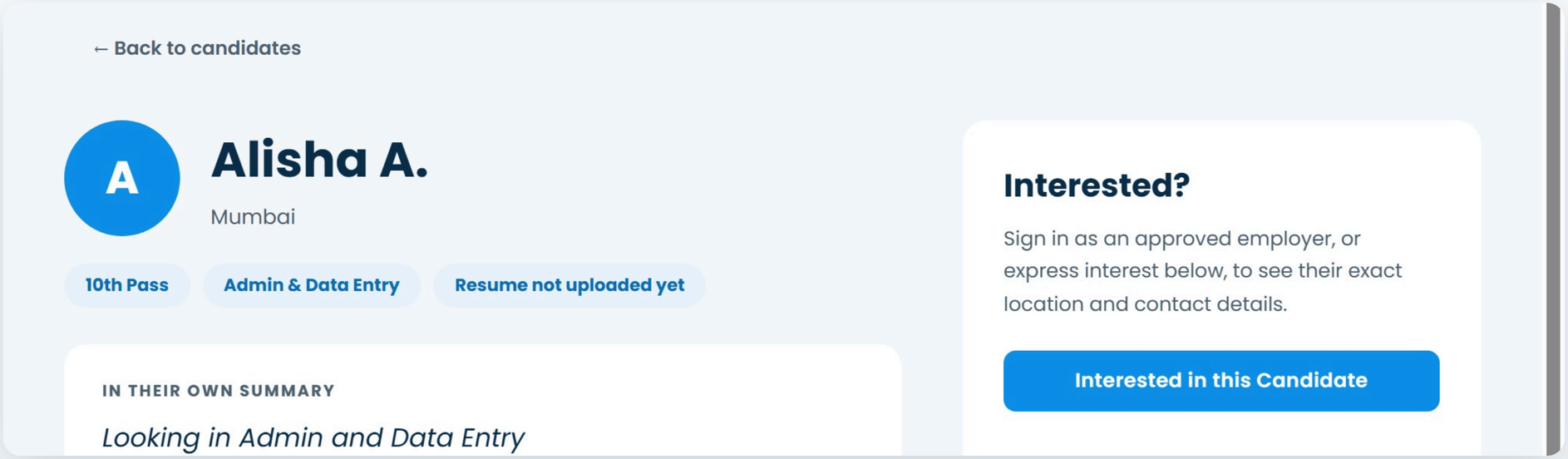


STEP 6 OF 6

Open a profile and click “Interested”

Click any card to see the candidate's summary, education and training. Signed in, you also see their full name, area and resume.

Like someone? Click **Interested in this Candidate**. Our team gets your details at once. No form to fill.



AFTER YOU CLICK

What happens next is on us

We introduce you

Our team contacts you and the candidate, and makes the introduction.

We set up the first talk

We arrange the first conversation or interview between you both.

We stay in the loop

Through the candidate's first day at work, and after.

Questions? Write to **pehlikamaitm@gmail.com**

Pehli Kamai®

Thank you

For helping Mumbai's young people find their first real job.

pehlikamai.com

pehlikamaitm@gmail.com